



## Housekeeping Coordinator

Location: Manchester, Deansgate

Closing Date: 31/04/2024

### Description:

Here's a growth opportunity you don't find often, assisting the best and most innovative in the luxury hospitality industry today. As part of our team, you'll be challenged consistently with a diverse range of responsibilities that keep the department running seamlessly. You'll thrive in organized chaos and be hardwired to succeed. Long story short? We love people who love a challenge.

Seeking a guest-obsessed, sustainably minded, hyper-organized, energetic Housekeeping Coordinator to join our team. You'll be responsible for thorough reporting on all aspects of hotel guest rooms, daily support for housekeeping management, engaging graciously with guests and promptly addressing their requests, and partnering with our Engineering, Front Office, and Laundry teams to ensure that every guest's in-room experience is extraordinary

### Responsibilities:

About you:

- Passionate about organization and details with a minimum of 1 year of similar work experience.
- Experience in an administrative role, strong organization and technical skills, ability to multi-task and a team player.
- Is flexible and willing to meet the demands of a 24-hour operation.

### Benefits:

Designed by Nature work environment, Health & Wellness programs to suit all, Mental Health Training and collaborators with So Lets Talk, Corin & Co and more

Career Advancement: We're growing rapidly and with growth comes advancement opportunities (around the globe), SH University - Offers team members a chance to grow and flourish

Work/Life Balance: Paid Time Off, Holidays, Agility, Cycle Schemes

Pay it Forward: a day annually to volunteer & plus hotel organised volunteer opportunities throughout the year, Earth day giving back activities, Retirement Planning Pension schemes, Wagestream financial planning services, Team Member recognition programs, Recommend and friend schemes, Free food on shift in your very own team canteen, Discounts across our properties and venues worldwide for all team members

Inclusive & equitable work environment for all

### Details:

Rate of Pay: Competitive

Working Hours: Up to 40h per week, 5 days out of 7 days

Contract Type: Full-Time, Permanent

If you're interested in this role, please contact:

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